

## Clover Hill Elementary PTA Minutes, August 10, 2010

A meeting of the Clover Hill Elementary PTA was held on Tuesday, August 10<sup>th</sup>, 2010 at Colleen Krezel's home.

### PTA Members Present:

Colleen Krezel	Joelle Hawkins	Brooke Butler	Jason Livingston
Julie Hallberg	Jennifer Lewis	Lariza Rife	Susan Blackwell
Cassie Craze	Richard Roberts	Jill Hellman	Stefanie Bragdon
Elissa Mast	Ebony Turner	Joan Haskins	Melissa Anderson

### Agenda:

- I. Call to order. The meeting was called to order by Colleen Krezel, PTA President, at 6:45pm.
- II. The minutes from the June PTA meeting were read and approved.
- III. Report of Officers
  - A. The President's report presented by Colleen Krezel, PTA President. The leadership training conference was great – 7 members attended. Envelope stuffing is scheduled for Tuesday, August 31<sup>st</sup>, from 8:30am to noon. Volunteers can sign up via Sign up Genius. 950 envelopes will be stuffed.  
Reminder about Kindergarten/ New Student Orientations on 9/2 and 9/3, and Back to School nights. Volunteers are needed for tables at each event. Reminder to get started on procedure books for new PTA chairs for next year.
  - B. Treasurer's Report presented by Jason Livingston, PTA Treasurer. Revenue and Expenses for 2009-10 were reviewed. Ending balance for the end of the fiscal year is \$16, 843.53. Current Balance (as of 8/9) is \$15, 732.19. The Budget for the 2010-11 school year was reviewed. A motion was made by Elissa Mast to approve the budget. The motion was seconded by Susan Blackwell.
  - C. Principals Report presented by Colleen Krezel, PTA President. Volunteers will be needed during Orientations for 3 bus route tables. The administration will be splitting lunch duty this year instead of the instructional assistants.

- IV. Report of Committees
    - A. Bylaws report presented by Cassie Craze. A committee will need to be formed asap to update the bylaws. VA PTA requires at least 3 people on the committee.
    - B. Newsletter report presented by Jill Hellman. Wednesday, 8/18 is the deadline for information for the September newsletter. There will be 6 issues for the year. The first two will be printed; the rest will be online and sent out via email blast. There may be a page on the website to thank school supporters.
    - C. Membership report presented by Lariza Rife. The theme for the school year will be "An Apple a Day Makes a Great PTA". A party will be given for the class with the most memberships. The Room Parent deadline for class rosters is 10/4.
    - D. Programs report presented by Stefanie Bragdon. The Back to School Picnic is scheduled for 9/10. There are no decisions yet regarding the theme of the fall festival, which will be in November instead of October this year.
    - E. Recycling report presented by Colleen Krezel. The contract with TFC must be 12 months instead of 10. There will be a beginning of year assembly about recycling. A new bin will be located outside the school for additional recycling. There will be incentives for students for recycling - pencil pouches from Terracycle will be coming in soon. Discussion about making key chains to give as added incentives.
  
  - V. New Business
    - None presented
  - VI. Unfinished Business
    - A. The vote for the use of PTA funds for a new copier was approved along with the budget.
  - VII. Adjournment. The meeting was adjourned at 8:25pm.
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Julie Hallberg, PTA Secretary